SMFL Imported Chemicals Worksheet

Project: ___________________________   Date: ______________________

Chemicals: ________________________________________________________

1) SDS emailed to T. Grimsley?

2) Detailed plans of how the chemical is to be used.
   a) Details of proposed process – how are you using the chemical, on what substrate, etc?.
   b) Proposed handling of the chemical
   c) Timeframe of chemical usage

3) Storage of the chemical (Filled out by SMFL)

4) Risk Assessment (Filled out by SMFL)
   a) Tools (including downstream)
   b) Personnel
5) Disposal of the chemical. (Filled out by SMFL)

6) Project/department responsible for disposal costs

   Internal          Oracle Dept #___________  Oracle Project #___________

   External          SMFL Project Code_____________

Project Representative: ___________________________    Date: _______________

• By signing this form, the Project representative agrees to bear the cost of disposal for this chemical (if noted above).
• Project representative agrees that the chemistries will be used in the manner described in this document.
• Any changes or modifications will be submitted to the SMFL in writing before any changes/modifications take place.
• Project representative will inform all members/users of the project of the hazards of the chemicals they are using.

Chemical cleared for use in SMFL

<table>
<thead>
<tr>
<th>SMFL Representative</th>
<th>Date</th>
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SDS on SMFL website _______

Chemical entered into RIT MSDS Online Database __________

Chemical labels created for secondary _________

Instructions:

Fill out sections 1 & 2.
Section 3, 4, & 5 will be filled out by SMFL, you will be notified of procedures / equipment to be used.
Have advisor sign for waste disposal if needed.
Return completed form to T. Grimsley 17-1511